

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-060-05-4</i>	DATE RECEIVED <i>3/14/05</i>
1 FROM (Agency or establishment) Department of Justice		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Criminal Division			
3 MINOR SUBDIVISION Child Exploitation and Obscenity Section (CEOS)			
4 NAME OF PERSON WITH WHOM TO CONFER <i>Florida Washington, Records Mgr</i>	5 TELEPHONE 353 202- 555 -0409	DATE <i>3/14/06</i>	ARCHIVIST OF THE UNITED STATES <i>Allen Wanta</i>

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is not required; is attached; or has been requested. (See last page for additional concurrences)

DATE <i>3-11-05</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W Bergling</i> Bernard W Bergling	TITLE Records Officer
------------------------	---	--------------------------

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p>Class 209, Deadbeat Parents Punishment Act</p> <p>The Child Exploitation and Obscenity Section of the Criminal Division is responsible for cases concerning federal criminal child support (see 18 U S C 228) originally enacted as the "Child Support Recovery Act of 1992", and currently cited as the "Deadbeat Parents Punishment Act of 1998".</p> <p><u>Class 209, Deadbeat Parents Punishment Act Cases.</u></p> <p>The case files maintained by the Section consist of records created or accumulated by the Section in carrying out it's responsibilities in matters arising under the Act in which investigative or legal action may be taken or considered</p> <p>Open and closed files are maintained alphabetically by target/defendant's name. Case files reflect the District Court Criminal Number, and the DOJ classification number At the time of preparation for storage at the WNRC, the cases are then filed by the DOJ classification number</p> <p><i>cc Agency, NR nwms nomw newt</i></p>		

Multi-Section and Single-Section case files and related enclosures

Disposition: Transfer closed cases to WNRC one year after close of case
Destroy 20 years after close of case.

~~A. Multi-Section case files and related enclosures.~~

~~Disposition: PERMANENT. Transfer to the WNRC one year after close of case.~~

~~Transfer to the National Archives in five year blocks 30 years after close of case.~~

Transfer closed cases to WNRC one year after close of case. Destroy 20 years after close of case.

~~B. Single-Section case files and related enclosures.~~

~~Disposition: Transfer to WNRC one year after close of case. Destroy 10 years after close of case.~~

changed per DOJ
3/10/06
TmJ

2. Email Records

Senders' and recipients' versions of email messages that meet the definition of federal records, and any attachments to the record messages after they have been copied to an electronic recordkeeping system, paper, or microfilm for recordkeeping purposes. (NOTE Along with the message text, the recordkeeping system must capture the names of sender and recipients and date (transmission data for recordkeeping purposes) and any receipt data when required)

Disposition Delete from the email system after copying to a recordkeeping system

3. Word Processing Files

Documents such as letters, memoranda, reports, handbooks, directives, and materials recorded on electronic media, such as hard discs or diskets, after they have been copied to an electronic recordkeeping system, paper, or microfilm for recordkeeping purposes.

Disposition Delete from the word processing system when no longer needed for updating or revision

Concurrence

Program Official

Kathy J. McClure 1-25-05
Kathy McClure, Deputy Chief Date
Child Exploitation and Obscenity Section
Criminal Division
(202-514-5780)